

Huncote Primary School

Guidance for Parents



- Our usual school uniform policy will be in place from the start of the Autumn term.
- For Years 1-6 on the days when children have PE please send your child in their PE kit for the day with a warm jumper and/or jogging bottoms/leggings (EYFS will have PE kits in school for the half-term as usual as their PE days can vary).
- Your child's class teacher will inform you when they will have PE. In order to minimise bags and belongings in school, please ensure that your child comes to school on this day in their PE kit appropriate to the weather of that day.
- Indoor plimsolls will be worn as normal and will remain in school.
- Packed lunch in normal packed lunch containers – any cutlery required for yoghurts etc will have to be provided from home.
- We will be offering hot meals as normal. Children to order a hot dinner in the morning, payment through the normal arrangements.
- Own water bottle brought to school – no plastic cups provided.
- Book bag or other smallish bag (KS2) can be used to carry reading book to and from school.
- No toys to be brought from home.
- Reading books can be brought backwards and forwards from school to home but will only be put back on shelves after being set aside for a time period.
- Work books as normal will be provided for in school use and will stay in school – no work to be brought from home at present.
- Pencil cases can be brought in by Year 3 children upwards – we will provide basic stationary (pens/pencils/ruler etc) but if your child can have a small pencil case that can contain their own pencil crayons that can then stay in school in their tray and will only be used by them we would be very grateful. Children without a pencil case will have crayons provided that will be shared as little as possible and sanitised frequently.
- Entry and exit from school following the table previously provided and included again at the end of this letter unless an agreement has been made with the head teacher, e.g. for child minders.
- Only one parent can drop off with no older siblings with them.
- Please try to minimise if possible bringing younger siblings if someone at home can look after them for drop off and pick up times.
- Parents must follow social distancing of 2m and must not congregate on or near the school no matter how tempting it is to stop and chat. Please do not park on the yellow zigzags or under ANY circumstances drive into the school car park as this area is being used to drop off/pick up children. Please walk to school whenever possible.
- No children are allowed to wear face masks.
- Windows/doors will be open in classrooms so please ensure appropriate school uniform for indoors and out (layers). This includes bringing a coat each day as the weather soon changes and we will be doing break and lunchtime outside as much as possible (only in very inclement weather will there be indoor play).
- Attendance at school has been deemed mandatory and the usual attendance rules apply, including for holidays.

- Unfortunately, due to the Government guidance, we will be unable to come together for school assemblies and Celebration Assemblies. However, we will be continuing to have assemblies in school within classes and will continue to celebrate the successes of the children within school and with you.
- If a child is sick they cannot attend school. If a child or family member is displaying any Covid-19 symptoms they cannot attend school.

**Please note throughout this information when we refer to a “bubble” we are referring to the new ‘groups of children’ as outlined in our earlier correspondence.*

Protective measures at Huncote

We will be carefully following Government guidelines regarding protective measures. Along with the procedures described above we will also be:

- Insisting upon frequent handwashing throughout the day, no individual hand sanitiser is needed by the children.
- Increasing cleaning of the building, particularly pupil areas and resources (including throughout the day).
- ‘Catch it, bin it, kill it!’ – we will remind children regularly to use a tissue if needed and the tissue is then to be disposed of in a lidded bin and hands washed again.
- Having rules in place for movement around the school.
- Pupil grouping – pupils will only mix in their group bubbles that stay away from other bubbles. This does mean that children will not be able to play with friends or siblings if they are not in their bubble.
- Children sat side by side facing forward as opposed to groups or opposite each other from Year 2 upwards.
- Realistic approach to contact and distancing, ‘no touching’ approach.
- Staff to remain 1m+ apart from other adults and children whenever possible and to avoid close face- to – face contact and minimise time spent within one metre of anyone.
- Training for all members of staff around protective measures.
- All children will have safety procedures thoroughly explained.

Absence due to illness

If anyone in your household has symptoms of Coronavirus, your child must not come to school. Parents / carers will be advised to self-isolate the child for 10 days or gain a negative test and their fellow household members should self-isolate for 14days. In this scenario parents will be encouraged to get their child tested for Covid-19.

If your child is unwell, please contact the school office immediately with a reason for their absence. If your child is displaying Coronavirus symptoms it is essential that they have a test and the school is informed of the results in order for school to follow the appropriate course of action.

If a child becomes ill whilst at school, they will be taken to a separate room and will need to be collected as quickly as possible. Therefore, please ensure your contact details are up-to-date.

If anyone who has attended school tests positive then advice will be sought as to the procedures school must follow.

Communication with your class teacher

If you need to communicate with your child’s class teacher after term starts, please contact them via the email through the school office: admin@huncote.leics.sch.uk or eyfs@huncote.leics.sch.uk for EYFS children.

Unfortunately, due to the restrictions at drop off and pick up, your child's class teacher won't be available at this time. There will be very limited capacity to access the office therefore please try to avoid coming to the office in person. If you need to contact the office, please do so by phone or email and only if necessary an appointment can be arranged.

Break and lunchtimes

Children will have staggered and zoned break times and lunchtimes so as to stop contact between 'bubbles'. Assigned staff to that 'bubble' will supervise these sessions and will not move between 'bubbles' whenever physically possible. Lunch will be eaten in the classroom at their desks or outside at safe distances for Key Stage 2. Younger pupils will eat in the hall. The desks will be cleaned before and after lunch and pupils will wash their hands thoroughly before eating. Children will have the opportunity to play outside at breaktime and lunchtime. Your child will remain with the same group and the same members of staff throughout the day.

Face masks

The Government is not recommending face masks for pupils or staff. Changing habits, cleaning and hygiene are measures we will be taking in controlling the spread of the virus. Face coverings will be worn in the event of giving first aid or providing intimate care. Children will need to remove face masks upon entering school if they are wearing them. Teachers may choose to wear a face mask but guidance from school is not to; if they are in close proximity to a child for a period of time they may choose to, e.g. hearing younger children read.

Entering/Exiting School

Parents are encouraged to not enter past the school gates, especially parents of the older children. Please make a note of the time at which your child can start school as this will be different for each group. This is the only way your child will enter and exit school. Your child must be ready to enter school from the identified time. Please as parents observe social distancing procedures. Parents must not congregate. Only one parent may bring their child to school and parents may not enter the school building. Meetings with teachers are through arranged appointments only and social distancing guidelines will be strictly adhered to, this is only where telephone and e mail correspondence is not suitable. Office communication should be conducted by telephone or e mail as much as possible too.

What happens if I am late for my child's staggered arrival time?

Arrival times are carefully staggered to minimise contact between members of the school community. The safety of our pupils, staff and wider community is our utmost priority and, in order to implement social distancing, it will be allowed on the one occasion but please try your utmost to arrive at their identified arrival time.

Fire drill procedures

There should be no changes to fire drill procedures (as in the event of a fire, the risk from that outweighs the risk of contracting C19), other than to socially distance when outside and taking registers.

We appreciate there is a lot to take in in this letter but we are also aware that parents and children maybe anxious about the return to school and how this will work, therefore we wanted to share as much details as possible to enable you to talk to your child about these arrangements before we start back next week. We hope you have all had a safe and enjoyable summer and we look forward to seeing you very soon.

The Huncote Team

Entrances and exits and timings:

Beginning of school:

	Gate/entrance	
Time of entry	Front gate on car park	Rear gate on the park
8.40-8.50	Year 6	Year 4
8.50-9.00	Year 5	Year 3
9.00-9.10	Year 2 – <i>To enter school through the front door</i>	Year 1
9.00-9.10	EYFS – when they start for whole days	

End of school:

	Gate/entrance	
Time of exit	Front gate at car park	Rear gate on the park
2.50-2.55	EYFS – when they start for whole days – parents to wait on black tarmac outside the EYFS building – 2m social distancing	Year 1- parents to wait on the slabs at the back of the building – 2m social distancing
2.50-2.55	Year 2 – <i>To exit school through the front door</i> – parents to wait outside school front entrance in car park around the path near the building – 2m social distancing	
3.00-3.05	Year 4 – parents to wait on the playground – 2m social distancing	Year 3 – parents to wait on the slabs at the back of the building – 2m social distancing
3.10-3.15	Year 6 – parents to wait near the cloakroom door, by bike rack, on path near the bungalow – 2m social distancing	Year 5 – parents to wait on the playground – 2m social distancing